



## Road Survey Lead

The Coos Watershed Association is a 501(c3) nonprofit that was established in 1994 by a diverse group of stakeholders with a mission to; support environmental integrity and economic stability within the Coos watershed by increasing community capacity to develop, test, promote, and implement management practices in the interests of watershed health. The Association is governed by a Board of Directors and managed by the Executive Director. To learn more about our work please visit our website: [www.cooswatershed.org](http://www.cooswatershed.org).

The Association is seeking a qualified professional to join our dynamic team and fill the Road Crew Lead position. This is an at will, temporary, hourly, non-exempt position. The Road Crew Lead will work up to 40 hours per week, primarily four 10-hour days (Monday – Thursday). This is a seasonal position which will work primarily through the summer season (June – September). Overtime is not allowed. The Coos Watershed Association is an Equal Employment Opportunity (EEO) provider.

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**Preferred Start Date:** June 13<sup>st</sup> - 20<sup>th</sup>

**Compensation:** \$16.00/hour

**Supervision:** The Road Survey Lead works under the daily supervision of the Hydrological Specialist

**Essential functions:** The essential functions of this position require prioritizing and completing all assigned tasks in a timely and efficient manner, adjusting for changing priorities and availability of resources, and demonstrating initiative in identifying future project opportunities. These duties are a representative example of position expectations, actual duties assigned may vary and change depending on funding and Association needs.

- Lead the progress of a two-person road erosion survey crew
- Collect accurate and efficient GPS data on roads and drainage features (culverts, bridges, etc.)
- Ensure all crew data is recorded accurately, checked for QA/QC and download on a weekly basis. Report Survey progress to the Hydrological Specialist.
- Safely operate hand tools and off-road and on-road vehicles in the execution of surveys
- Communicate respectfully and effectively with other staff (Road Survey Technician, supervisors, board and partners).
- All other duties as assigned

**Required Qualifications:**

- Ability to collect accurate GPS data with provided data recorder.
- Ability to safely operate mechanical equipment and hand tools (machete, hand saw, pruners, etc.)
- Ability to obtain Oregon Parks and Recreation ATV Safety Card within 5 days of employment.
- Strong interpersonal skills necessary to maintain effective, professional, and collaborative relationships with staff and project partners
- Excellent ability to communicate clearly both orally and in writing
- Excellent time management skills.
- Ability to work as a team to execute tasks, and adhere to project timelines
- Ability to adjust to a variable work schedule based on project needs (i.e., early mornings, long hours, seasonal fluctuations, etc.) and ability to work in varied work environments and conditions (i.e. cold temperatures, hot temperatures, windy, wet, dry, etc.)
- Ability to work in the field in all types of weather (wind, rain, sun, heat, cold)
- Must be 18 years old or older
- Ability to lift 40 pounds and walk long distances (up to 5 miles a day).
- Must have current driver's license, auto insurance and reliable vehicle to use for work purposes
- Must have reliable vehicle and ability to meet at varying job sites in the vicinity of Scottsburg and Coos Bay

**Preferred Qualifications:**

- College degree (or working towards a degree) in environmental science, natural resources, geology, or forestry.
- 2+ years of experience in environmental science, natural resources, geology, or forestry.
- Strong knowledge of erosion processes, forest road design, and survey equipment.
- Computer skills including GIS, Microsoft Office, and GPS equipment

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## **To Apply**

Submit cover letter (include start date availability), résumé with contact information for three references to [freasor@cooswatershed.org](mailto:freasor@cooswatershed.org). Review of applications will begin as they are received. Please include in the subject line of the email the position that you are applying for “Road Survey Technician” or “Road Survey Lead”, or “Road Survey Technician /Road Survey Lead”, for either. Positions will be determined based on qualifications.

**Application Deadline:** This position will remain open until filled.

**Interviews:** Interviews will be scheduled as applications are received.